

Minutes for the CHPOA Board Meeting Convened on August 24, 2016

The meeting was called to order at 7:00 p.m. by President Bob Leavitt. Other members present: Gail Albers, David Born, D.J. Christian, Corine Knudsen, Connie Leavitt, Christian Lopez, Bettie Tully and Mike Wold.

Absent: Don Fredrickson

1. BOARD OPERATIONS

Discussion/decisions:

Board decisions will be by consensus. Projects/tasks will be led by board members. The president's back-up person will be the Treasurer, Gail Albers. She will have possession of account lists, passwords for access to CHPOA email, web-site and Facebook group. This information will reside with the treasury records.

CHPOA insurance was discussed and deemed adequate for the present time.

Future board meetings will be quarterly with dates to be arranged via email.

Consensus on the site for CHPOA meetings was that Masonic Lodge was most convenient, so if user fees are reasonable, we would continue in that location.

...ACTION: Mike will negotiate with Masonic lodge and report back to the board.

2. WELCOMING NEIGHBORS

Discussion/decisions:

CHPOA welcome letter, ARD booklet, and current newsletter should be mailed to new CH residents, but we need current access to lists of new residents or at least notice of homes that have been sold.

...ACTION: Bettie will contact the Realtor's association to see what can be shared with CHPOA without privacy violations.

Outreach to residents North of Scott Ponds and along Larkspur will continue, but only on an informal basis. They do not seem interested in joining CHPOA since they were annexed by the town.

The block or street captain idea was approved, but various titles for those leaders will be considered. We'll go with "Neighborhood Representative" for now. The Neighborhood Representative will act as the eyes and ears for the area. To determine areas that should be represented, it was suggested that the various CH filings might be practical boundaries.

...ACTION: Mike will send copies of CH filing maps to the board so we can determine the feasibility of assigning Neighborhood Representatives to these areas. Bob will assign a Board member to each CH filing who will initially act as the Neighborhood Representative for that area. The Board member covering an area will recruit one or more residents to fill this role.

3. SIGNS

Discussion/decisions:

The Board decided to table the question of requesting No Parking signs in the CH entry area. Right now we don't have any complaints. We'll wait until it becomes more of a problem. Even with signs up it might not solve the problem.

There are also stop and yield signs needed in the neighborhood, along with reflective signs at the Fish Creek/Carriage Hills and Fish Creek/Hwy. 7 intersections so they can be more visible at night.

...ACTION: DJ will contact County and DOT offices to inquire about procedures for requesting installation of this road signage.

4. NEIGHBORHOOD SERVICES/EVENTS

Discussion/decisions:

It was suggested that CHPOA sponsor a large trash/junk pick-up day.

...ACTION: David will pursue this with Waste Management and Atlas Disposal & Recycling to see if they will support this CH clean-up day and get an approximate cost estimate.

The board was also interested in finding a service that will clean driveway culverts for a discounted price, and in considering a CH garage sale.

...ACTION: Connie will check on culvert cleaning services. Mike will provide details for Masonic Lodge garage sale dates and fees.

5. MEMBERSHIP

Discussion/decisions:

Should CHPOA take a look at mandatory dues for future new members or increased dues for all members? Consensus of board was to retain current dues structure until the membership could be surveyed and provide input.

How many newsletters should be published per year? The Board decided that 2 per year will be adequate, and we can use the website and Facebook group for enhanced communication.

...ACTION: Gail will provide a membership list online for the Board, and a resident list will be provided as it becomes available.

6. COMPLAINT PROCESS

The Board was reminded that road maintenance complaints to CHPOA should be referred to the GID4 Committee because their reporting line is only to the county. The Board also discussed improving communications between CHPOA and GID4.

7. TREASURER'S REPORT

Discussion/decisions:

Gail presented an update of fund balance, revenue and expenditures. The report was approved by the Board.

The agenda was completed and with no further business, the CHPOA Board meeting was adjourned at by President Bob Leavitt at 8:35 p.m.

MINUTES SUBMITTED BY BOARD SECRETARY, BETTIE TULLY